

At 9:00 a.m. on August 26, 2022, Kevin J. Singh called the meeting to order, with the following members present:

Kevin J. Singh, Chair
David K. Brossett
Kristine A. Kobila

Also present:

Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel

The meeting was called to order by Mr. Singh, after which the agenda was reviewed.

The committee unanimously approved the motion, made by **Mr. Brossett**, seconded by **Ms. Kobila**, to enter Executive Session to discuss investigative proceedings regarding allegations of misconduct. La. R.S. 42:17(A)(4).

Discussion of the following matters:

- Case 2019-08
- Case 2019-20
- Case 2022-04
- Case 2022-13
- Case 2022-09

The Complaint Review Committee unanimously approved the motion by **Mr. Brossett**, seconded by **Ms. Kobila**, to exit Executive Session.

Consent Order Compliance Status Updates

2019-08

Owens and Ducote presented an update to the Complaint Review Committee on the status of this matter, for the Committee's information only, regarding Respondent's compliance with the terms of a Consent Order. No discussion or motion was made.

2019-20

Owens and Ducote presented an update to the Complaint Review Committee on the status of this matter relative to Respondent's compliance with the terms of a Consent Order.

Following discussion, the Complaint Review Committee unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Brossett**, directing Owens to obtain additional information and documents from Respondent to be reviewed by the Complaint Review Committee at its next meeting.

2022-04

Owens presented an update to the Complaint Review Committee on the status of this matter relative to this investigation which had been opened in response to Respondent's **(a)** failure to respond to an audit of his continuing education hours from calendar year 2021 and **(b)** apparently practicing architecture with an expired license.

Following discussion, the Complaint Review Committee unanimously approved a motion by **Mr. Brossett**, seconded by **Ms. Kobila**, directing Owens to have the proposed Consent Order, which was originally proposed during the committee's May 2022 meeting and served upon Respondent via certified mail in June 2022, personally served upon Respondent by a process server.

Open Investigations:

2022-13

Owens presented this matter to the Complaint Review Committee, which concerns a licensed architectural firm that appears to have practiced architecture in Louisiana during a time when its certificate of authority to practice architecture had been expired and the possible disciplinary actions discussed during the Executive Session

Following discussion, the Complaint Review Committee unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Brossett**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,000, payment of actual administrative costs, publication of any adopted Consent Order on the Board's website, publishing a summary of the matter in the Board's newsletter, and reporting the matter to NCARB, all identifying Respondent by name. The Complaint Review Committee also instructed Owens to include language in the proposed Consent Order relative to what appeared to be Respondent's material misstatement when renewing its expired certificate of authority that it had not practiced architecture during the expiration period.

Returned Consent Orders:

2022-09

Owens presented an update to the Complaint Review Committee on the status of this matter, advising that Respondent had signed and returned the proposed Consent Order along with payment of the associated fine and actual administrative costs.

The Complaint Review Committee unanimously approved the motion by **Mr. Brossett**, seconded by **Ms. Kobila**, to present a Committee recommendation to the Board that the Consent Order be accepted as presented.

Minutes

The minutes of the previous meeting were reviewed.

The Complaint Review Committee unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Brossett**, to approve the May 20, 2022 CRC minutes.

The Complaint Review Committee unanimously approved the motion by **Mr. Brossett**, seconded by **Ms. Kobila**, to adjourn the meeting.

Respectfully submitted,

Kevin J. Singh, Chair